

November 18<sup>th</sup>, 2009

Dear Applicant for the 2010 Summer Season,

We are delighted that you are considering spending your summer with us at Camp Buffalo Bill. To those of us lucky enough to call Camp Buffalo Bill our summer home, Camp is a life changing experience where staff members share a common pride and enthusiasm for creating a magical week that the boys will remember for the rest of their lives. Staff members themselves leave camp transformed by the beauty of the wilderness and the joy of making a real difference in a boy's life. On any given day, a staff member may:

- See "Susan", the camp's moose, swimming in the Canoe Pond with her baby
- Join a troop in competing for the loudest (or silliest) cheer before dinner
- Prepare for a weekend adventure of backcountry hiking in Yellowstone or a Rodeo in Cody
- Explain to an 11 year old the value of being honest
- Watch the sun set over the rocky mountains

During the summer of 2010, we will be celebrating the 100<sup>th</sup> anniversary of Scouting in a year in which we have truly turned a corner as a camp. Improved facilities, a bolstered and exciting high adventure program, and an engagement in the living history of the area are just a few of the many changes that will greet campers in the 2010 season. We invite you to join our staff of committed individuals as we strive to make 2010 the best year in the history of our camp.

Please browse our website [www.wyoscout.org](http://www.wyoscout.org) and read the job descriptions and requirements, testimonials of former staff, photos of camp, and download an application. Applications are reviewed and accepted on a rolling basis and applicants are encouraged to apply early to insure consideration. If you have any questions, feel free to email Mark Francis, Scout Executive at [mark.francis@scouting.org](mailto:mark.francis@scouting.org) .

We look forward to hearing from you and promise that this will be an adventure you will never forget.

Mark Francis, Scout Executive



Central Wyoming Council  
 Boy Scouts of America  
 PO Box 1506  
 Casper, WY 82602

Phone (307) 234-7329

## Staff Application

**Full Name:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_  
**City, State:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
**Zip Code** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_

Years in Scouting and Leadership Experience						
Cub Scout	Boy Scout	Explorer / Venturer	Adult	Camp Staff	Highest Rank Awarded	Current Troop Position

Check any of the following positions in which you are interested in applying. The number in parentheses is the minimum age required by the Boy Scouts of America.

- Health Officer (21)
- Aquatics Director (21)
- Shooting Sports Director (21)
- Cook (21)
- High Adventure Director (21)
- Quartermaster (18)
- Trading Post Manager (18)
- Scout Skills Director (18)
- Commissioner (18)
- Assistant Cook (18)
- Archery Range Director (18)
- Nature Director (18)
- Handicraft Director (18)
- High Adventure Staff (16)
- Aquatics Staff (15)
- Shooting Sports Staff (15)
- Nature Staff (15)
- Scout Skills Staff (15)
- Food Service Staff (15)
- Counselor in Training (14)

All employees should be available for the full season. Exceptions must be requested during interviews.

### It is understood that:

1. In accepting this position, I will perform all duties assigned and will abide by all camp rules and guidelines set forth in the staff handbook.
2. **I will wear the official BSA shirt, pants/shorts, and socks** when asked to do so. I will arrive at camp with these items.
3. I will provide my own bedding and personal items.
4. I will submit, prior to check-in at camp, a completed W-4, a current Health Examination form, and a completed I-9 form.
5. I will provide my own transportation to and from camp.
6. My salary is subject to federal taxes and social security taxes based upon my salary plus room and board.
7. The Central Wyoming Council will provide Workman's Compensation coverage for work related accidents. The Central Wyoming Council does not provide health insurance for summer camp employees.
8. I will provide two weeks notice in the event I want to terminate my employment contract with the Central Wyoming Council. The camp director may terminate my employment agreement for questionable conduct on my part.
9. I agree not to use alcohol or controlled substances on camp property.
10. I will do my best to conduct myself in accordance with the principles of the Scout Law and Oath.
11. I will be required to register as a member of the Boy Scouts of America prior to arrival at camp.
12. If a minor, I will be under my parent's/guardian's responsibility and supervision on my time off and not the camp director.
13. I will be expected to perform tasks as may be assigned by my supervisors or camp management. I may also volunteer in additional areas of camp. My employment is of a seasonal nature and I will not be eligible for unemployment compensation at the end of the camping season.
14. The duties, responsibilities, working hours and time off will be determined by the camp director and approved by the Scout Executive of the Central Wyoming Council. I will check in and out with the camp director before leaving camp and/or upon returning to camp.
15. Parent/Guardian's written permission must be on file with the camp director in order for me to leave camp on weekends and to ride in a vehicle driven by someone other than a member of my immediate family, except in the case of an emergency.

### I have read, understand and intend to comply with the conditions listed above:

\_\_\_\_\_  
 Applicant's Signature Date

### If the applicant is under 18 years of age, a parent or legal guardian's signature is required.

\_\_\_\_\_  
 Parent or Legal Guardian's Signature Date

References	Name	Address	Work Phone	Home Phone	Title
Adult Member of unit / College Official / Current Employer					
Community Leader					
Teacher / Supervisor / Associate					

